Declassified in Part - Sanitized Copy Approved for Release 2012/01/12 : CIA-RDP61-00763A000200060156-5

DPD-5791-59
25 August 1959

AUTHORIZED PAYMENT PLAN FOR HRB-SINGER, INC.

All payments to HRB-Singer, Inc., pursuant to Contracts Nos. SC-990, SC-991 and NF-CT-698, including interim and final payments for work and services performed for which vouchers have been submitted, will be accomplished as follows:

1. Interim and final vouchers submitted by HRB-Singer, Inc., will be certified for payment by the Comptroller.

2. Interim and final vouchers submitted by HRB-Singer, Inc., will be approved by the Contracting Officer.

3. U. S. Treasury checks will be drawn in the amounts of authorized payment by the on site Representative of the Chief Disbursing Officer, payable to HRB-Singer, Inc., and mailed with a sterile form showing the appropriate contract number and invoice (voucher) number(s) for which the check is in payment.

4. Checks will be transmitted to HRB-Singer, Inc., in double envelopes. The outer envelope will be addressed to:

[redacted] 25X1

P. O. Box 318
State College, Pennsylvania

The return address will read:

[redacted] 25X1

The inner envelope will be marked: "To be opened by [redacted] 25X1 only." 25X1

CONCURRENCE:

[redacted]
Contracting Officer, DPD

[redacted]
Security Officer, DPD

8/26/59
[redacted]
Comptroller, DPD

Distribution:
Orig - Contract SC-990
cc - Contract SC-991
cc - Contract NF-CT-698
cc - Finance
cc - Finance
cc - Finance
cc - Security
cc - Chrono, RI

DPD-DD/P[redacted] (25-8-59) 25X1

25X1

SECRET

Declassified in Part - Sanitized Copy Approved for Release 2012/01/12 : CIA-RDP61-00763A000200060156-5